## BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

## POLICY -- TOBACCO-FREE ENVIRONMENT

BP 4011

In light of substantial research demonstrating the health hazards associated with even second-hand exposure to environmental tobacco smoke, the County Board of Education intends to protect the health and safety of employees, students, clients and visitors by providing a tobacco-free environment.

Effective July 1, 1994 the use of tobacco products is prohibited at all times on all property and in all facilities owned, leased, and/or operated by the County Education Office, whether indoors or out of doors, and in all vehicles owned, leased, and/or operated by the County Education Office. This prohibition applies to all employees, students, visitors and other persons in any program or at any meeting or event on any property owned, leased, or operated by or from the County Education Office.

The County Superintendent or designee will inform employees, students, parents/guardians, and the public about this policy. All individuals using premises or vehicles of the County Education Office share in the responsibility of adhering to this policy and informing appropriate officials of any violations.

The County Superintendent or designee will maintain a list of clinics and community resources which may assist employees and/or students who wish to stop using tobacco products.

ADOPTED BY COUNTY BOARD: June 30, 1994

BP 4011