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**PERSONNEL COMMISSION**

REGULAR MEETING  
November 29, 2018 – 12:30 p.m.

**AGENDA**

*Location:*

SBCEO South  
Board Room  
4400 Cathedral Oaks Rd.  
Santa Barbara, CA 93110

*and via video conference at:*

SBCEO North  
Board Room  
402 Farnel Rd.  
Santa Maria, CA 93458

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*In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, the Human Resources office should be contacted. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.*

*During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.*

**1.0 GENERAL FUNCTIONS**

**1.1 Call to Order**

**1.2 Roll Call**

**1.3 Pledge of Allegiance**

**1.4 Changes to the Agenda**

**1.5 Introduction of Guests**

**1.6 Public Comment**

**1.7 Approval of Minutes — Attached**

**1.7.1** October 25, 2018

Moved:

Seconded:

Roll Call Vote:

**1.8 Communications — None**

**1.9 Informational Items**

**1.9.1 Media Releases**

Available for review from the County Superintendent of Schools.

**1.9.2 Legislative Updates**

Available for review.

**1.9.3 List of New Positions — None**

**2.0 REGULAR BUSINESS**

**2.1 Classified Personnel Report dated December 6, 2018 — Attached**  
This is an information item.

**2.2 Ratification of Eligibility List**  
Oral Health Program Manager (Dual – South)

Moved:                      Seconded:                      Roll Call Vote:

**2.3 Classification of Positions — None**

**2.4 Job Descriptions — None**

**2.5 Position Announcement — Attached**  
Manager, Early Care and Education Services (Dual – South)

**3.0 UNFINISHED BUSINESS**

**3.1 Revision of Merit System Rule — Presented for Approval — Attached**  
Personnel Commission Rule 4464.5, Personal Necessity Leave

Moved:                      Seconded:                      Roll Call Vote:

**4.0 NEW BUSINESS**

**4.1 Draft Statement of Purpose, Ethics, and Values — Attached**

**5.0 PERSONNEL COMMISSIONER ITEMS**

**6.0 DIRECTOR, HUMAN RESOURCES ITEMS**

Director's report will include presentation of Personnel Commission Annual Report for 2017-18.

**7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS**

**8.0 CLOSED SESSION — None scheduled**

## **9.0 ADJOURNMENT**

The next scheduled meeting will be held on Thursday, December 20, 2018, at 12:30 p.m. in the Santa Barbara County Education Office Cabinet Conference Room, Santa Barbara. This meeting will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.