
PERSONNEL COMMISSION

REGULAR MEETING
December 20, 2018 – 12:30 p.m.

AGENDA

Location:

SBCEO South
Cabinet Conference Room
4400 Cathedral Oaks Rd.
Santa Barbara, CA 93110

and via video conference at:

SBCEO North
Board Room
402 Farnel Rd.
Santa Maria, CA 93458

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Changes to the Agenda

1.5 Introduction of Guests

1.6 Public Comment

1.7 Approval of Minutes — Attached

1.7.1 November 29, 2018

Moved:

Seconded:

Roll Call Vote:

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Releases

Available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates

Available for review.

1.9.3 List of New Positions — None

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated January 10, 2019 — Attached

This is an information item.

2.2 Ratification of Eligibility List

Child Care Assistant (Open Continuous)

Moved:

Seconded:

Roll Call Vote:

2.3 Classification of Positions — None

2.4 Job Description — Attached

Manager, College and Career Readiness Programs

Revised job description and proposed new title for Career Technical Education Manager.

Existing job description = blue

Proposed job description = white

2.5 Position Announcement — Attached

Director, Communications (Dual — South)

3.0 UNFINISHED BUSINESS

3.1 Adoption and Signature of Statement of Purpose, Ethics, and Values — Attached

Moved:

Seconded:

Roll Call Vote:

4.0 NEW BUSINESS

4.1 Organization of the Personnel Commission

Nomination and election of officers for calendar year 2019 will be held in accordance with Personnel Commission Rule 4422.2. Current officers are Jennie Batiste, Chair; Gary Pickavet, Vice-Chair; and Michael Ostini, Personnel Commissioner.

5.0 PERSONNEL COMMISSIONER ITEMS

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

8.0 CLOSED SESSION

Periodic performance feedback for Director, Human Resources

9.0 ADJOURNMENT

The next regularly scheduled meeting will take place on January 24, 2019 at 12:30 p.m. in the Santa Barbara County Education Office Cabinet Conference Room in Santa Barbara.