

PERSONNEL COMMISSION

REGULAR MEETING
March 28, 2019 – 12:30 p.m.

AGENDA

<i>Location:</i> SBCEO North Board Room 402 Farnel Rd. Santa Maria, CA 93458	<i>and via video conference at:</i> SBCEO South Cabinet Conference Room 4400 Cathedral Oaks Rd. Santa Barbara, CA 93110
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If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Changes to the Agenda

1.5 Introduction of Guests

1.6 Public Comment

1.7 Approval of Minutes — Attached

1.7.1 February 28, 2019

Moved: Seconded: Roll Call Vote:

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Releases

Available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates

Available for review from the Director, Human Resources.

1.9.3 List of New Positions — None

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated April 4, 2019

This will be presented as an information item.

2.2 Ratification of Eligibility Lists — Attached

Office Assistant (Dual – North, 75% FTE)

Program Associate (Dual – South)

Moved:

Seconded:

Roll Call Vote:

2.3 Classification of Positions — None

2.4 Job Description — Attached

Manager, Fiscal Services (current and proposed revision)

Moved:

Seconded:

Roll Call Vote:

2.5 Position Announcements — None

3.0 UNFINISHED BUSINESS — None

4.0 NEW BUSINESS — None

5.0 PERSONNEL COMMISSIONER ITEMS

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

8.0 CLOSED SESSION — None scheduled

9.0 ADJOURNMENT

The next scheduled meeting will be held on Thursday, April 25, 2019, at 12:30 p.m. in the Santa Barbara County Education Office Cabinet Conference Room, Santa Barbara. This meeting will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Barbara.