
PERSONNEL COMMISSION

REGULAR MEETING
April 25, 2019 – 12:30 p.m.

AGENDA

Location:

SBCEO South
Cabinet Conference Room
4400 Cathedral Oaks Rd.
Santa Barbara, CA 93110

and via video conference at:

SBCEO North
Board Room
402 Farnel Rd.
Santa Maria, CA 93458

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

During the time for public comment as specified on the agenda, the Personnel Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Personnel Commission.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Changes to the Agenda

1.5 Introduction of Guests

1.6 Public Comment

1.7 Approval of Minutes — Attached

1.7.1 March 28, 2019

Moved:

Seconded:

Roll Call Vote:

1.8 Communications — None

1.9 Informational Items

1.9.1 Media Releases

Available for review from the County Superintendent of Schools.

1.9.2 Legislative Updates

Available for review from the Director, Human Resources.

1.9.3 List of New Positions — None

2.0 REGULAR BUSINESS

2.1 Classified Personnel Report dated May 2, 2019

This is an information item.

2.2 Ratification of Eligibility Lists — None

2.3 Classification of Positions — Attached

2.3.1 Manager, Benefits – management range 19

Revised title and job description and proposed new salary range for job currently titled Benefits Manager. The current job description and proposed new job description are attached for review.

Moved:

Seconded:

Roll Call Vote:

2.4 Job Description — None

2.5 Position Announcements — Attached

Manager, Fiscal Services (Promotional – South)
Program Associate (Dual – South)

3.0 UNFINISHED BUSINESS — None

4.0 NEW BUSINESS

4.1 Personnel Commission Budget

4.1.1 Quarterly Review of Personnel Commission Budget — Attached

4.1.2 Review of Proposed 2019-2020 Personnel Commission Budget — Attached

A public hearing on the proposed budget will be scheduled concurrently with the regularly scheduled May Personnel Commission meeting.

4.2 Director, Human Resources Evaluation

4.2.1 The Assistant Superintendent, Human Resources will review the process for the annual evaluation of the Director, Human Resources, which will take place in closed session at the regularly scheduled May and June Personnel Commission meetings.

5.0 PERSONNEL COMMISSIONER ITEMS

6.0 DIRECTOR, HUMAN RESOURCES ITEMS

7.0 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ITEMS

8.0 CLOSED SESSION — None

9.0 ADJOURNMENT

The next scheduled meeting will be held on Thursday, May 23, 2019, at 12:30 p.m. in the Santa Barbara County Education Office Cabinet Conference Room, Santa Barbara. This meeting will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.